

**\*\* Subject To Council Approval\*\***

**JONESVILLE CITY COUNCIL  
Minutes of August 20, 2025**

A meeting of the Jonesville City Council was held on Wednesday, August 20, 2025 at the Jonesville City Hall, 265 E. Chicago Street, Jonesville, MI. Mayor Gerry Arno called the meeting to order at 6:30 p.m. Council members present were: Dean Adair II, Chris Grider, Brenda Guyse, George Humphries Jr., Andy Penrose, and Annette Sands.

Also present: Manager Gray, DPW Supt. Crouch, Public Safety Director Lance, Deputy Fire Chief Riggs, Finance Director Spahr, WWTP Supt Mullaly, Lisa Adair, Dean Adair Sr., Hillsdale County Commissioner Kevin Collins, Chad and Nicole Benson, Heather Batson and Colleen Kuehnel with MERS via Zoom.

Councilperson Guyse led the Pledge of Allegiance and moment of silence.

Manager Gray pointed out a typo under New Business; the word Verification should be moved from C to B (Water Service Line Verifications). A motion was made by Councilperson Guyse and supported by Councilperson Penrose to approve the agenda as presented. All in favor. Motion carried.

Hillsdale County Commissioner Kevin Collins spoke about current county business.

A motion was made by Councilperson Guyse and supported by Councilperson Humphries Jr. to approve the minutes of July 16, 2025. All in favor. Motion carried.

A motion was made by Councilperson Adair II and was supported by Councilperson Guyse to receive the minutes from the Material Management Planning Committee of June 26, 2025. All in favor. Motion carried.

Manager Gray gave an update on the vacant property located at 148 Jermaine Street; no offers have been received.

Councilperson Guyse made a motion and was supported by Councilperson Penrose to adopt Resolution 2025-18 Defined Contribution Plan to name MERS as plan administrator on the mandatory 401(a) defined contribution plan. Heather Batson and Colleen Kuehnel were in attendance virtually via Zoom to answer any questions. Roll call vote: Ayes: Andy Penrose, Dean Adair II, Chris Grider, Brenda Guyse, George Humphries Jr., Annette Sands and Gerry Arno. Nays: None. Motion carried.

Councilperson Sands made a motion and was supported by Councilperson Humphries Jr. to adopt Resolution 2025-19 to name MERS as administrator of the optional 457 defined

contribution plan. Roll call vote: Ayes: Andy Penrose, Dean Adair II, Chris Grider, Brenda Guyse, George Humphries Jr., Annette Sands and Gerry Arno. Nays: None. Motion carried.

Councilperson Guyse made a motion and supported by Councilperson Grider to adopt Resolution 2025-20 to authorize the City Manager to execute the necessary contract documents to make these changes. Clerk Cindy Means and Deputy Clerk Lenore Spahr would also need to be added as authorized signers to complete the documents. Roll call vote: Ayes: Andy Penrose, Dean Adair II, Chris Grider, Brenda Guyse, George Humphries Jr., Annette Sands and Gerry Arno. Nays: None. Motion carried.

Councilperson Adair made a motion and was supported by Councilperson Guyse to approve Pay Request No. 2- Water Service Line Verifications in the amount of \$15,087.15, this includes a 10% retainage. The costs associated with the project are being paid from the Technical, Managerial and Financial (TMF) Support Grant from the Michigan Department of Environment, Great Lakes, and Energy (EGLE). All in favor. Motion carried.

Councilperson Humphries Jr. made a motion and was supported by Councilperson Guyse to approve Pay Request No. 6- West Street Improvements in the amount of \$53,057.60. The work completed during this period includes various punch list items, including pavement markings and some sidewalk and driveway repairs. All in favor. Motion carried.

A motion was made by Councilperson Adair II and supported by Councilperson Penrose to approve the replacement and installation of the WWTP Recirculation Pump in the amount of \$15,111.00 from Vaughn Company. All in favor. Motion carried.

Councilperson Guyse made a motion and was supported by Councilperson Grider to award a contract to Griffiths Mechanical to replace the HVAC system at City Hall at the cost of \$12,034.50. This quote includes replacement and installation of a new high efficiency furnace and air conditioning unit, as well as changes to the ducting and intake and exhaust at the rear of the building. All in favor. Motion carried.

Councilperson Guyse made a motion and was supported by Councilperson Sands to award a contract to Creek Enterprise Inc. for a three-year service agreement and equipment costs for the replacement of the City's outdated phone system with a Voice Over Internet Protocol (VoIP) system. All in favor. Motion carried.

A motion was made by Councilperson Sands and supported by Councilperson Guyse to approve the budget amendments as submitted by Finance Director Spahr for FY 2024-25 (Fiscal Year ending June 2025). All in favor. Motion carried.

Councilperson Grider made a motion and was supported by Councilperson Adair II to authorize the sale of the 2019 patrol vehicle on a municipal auction site to the highest bidder; it will be sold as an intact police vehicle, exclusively available to police agencies. All in favor. Motion carried.

A motion was made by Councilperson Penrose and supported by Councilperson Guyse to approve the Accounts Payable for August in the amount of \$259,985.28. All in favor. Motion carried.

Updates were given by Department Heads, Manager Gray, and Council.

Manager Gray gave the Recreation Report. Councilperson Penrose went on record thanking Cindy Means for the 28 years heading the Rec Program. Council members thanked staff for all they do and the dedication to the City.

Mayor Arno spoke to Council and audience regarding the Road Diet; emphasizing that a lot of time was put into planning the project, and that it was MDOT's final decision to do the project. Non-motorized improvements allowed the city to receive \$800,000 in grant funds. He asked everyone to please spread the message.

Mayor Arno adjourned the meeting at 7:54 p.m.

Submitted by:

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Lenore M. Spahr  
Deputy Clerk

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Gerald E. Arno  
Mayor